UCD Connect

Update to Assessment Support Email Addresses
1 message

14 January 2025 at 13:33

UCD Registry

This email is being sent to: College/School Office Directors, Programme Managers, School Managers, Student Advisers, Innovation Academy, Registry.

Dear colleagues,

Happy New Year!

As part of our recent efforts to improve our support structure in Assessment and provide a more tailored and efficient service, we have made some changes to the way we manage email communications within the team.

Effective Friday 17 January, the generic email address **assessment@ucd.ie** will no longer be in use and will be deactivated. Instead, we will be using function-specific email addresses that align with the Assessment teams.

These email addresses are designed to ensure that queries are directed to the appropriate team members, enabling us to respond more effectively and with greater clarity. You will find these email addresses listed on our webpage. Attached is also a pdf version of this.

We kindly ask that you begin using these email addresses immediately for all relevant communications. Please share this information with your colleagues and update any systems, documentation, or webpages where the assessment@ucd.ie email may be listed to reflect the change.

Should you have any questions or concerns about this transition, please do not hesitate to contact me.

Thank you for your cooperation and understanding as we implement this change.

Best regards

Bianca Shaw
Deputy Director
Assessment, UCD Registry

Assessment Email Contacts.pdf
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